

CV#40000181

CURRICULUM VITAE

SUMMARY

Qualified MBA in Finance, having 6 years of Experience in the area of Accounts, Strategic & Analytical financial profession. I am a detail-minded individual combining strong interpersonal and communication skills with an unquenchable thirst to learn new things in general. A great measure of maturity, responsibility and a personable nature characterize me.

PROFESSIONALEXPERIENCE

STATE HOLDING Group, Qatar (November 2012 to Till Date)

Established in 2011, State Holding (SH) is a Qatari holding company with interest in several sectors such as Trading, Industrial production, Business Consultancy, SME Projects, Real Estate, and Media.

SENIOR ACCOUNTANT

- I. FIRST EQUITY FOR SMALL MEDIUM ENTERPRISES WLL - Business Consultancy. (NOVEMBER 2012 TO SEPTEMBER 2014)
- II. INTEGRATED PAPER PRODUCTS WLL - SME Project - Manufacturing unit of Facial Tissue, Maxi Roll & Toilet Rolls. (OCTOBER 2014 TO JULY 2015)
- III. HYGIENE PRODUCTS FACTORY WLL - SME Project - Manufacturing unit of Sanitary Napkin, Baby Diaper & Adult Diapers. (AUGUST 2015 TO TILL DATE)

Responsibilities:

- Exposure in developing financial models and feasibility reports for SME industrial projects in the investment range of US \$ 15-25Mn in Qatar.
- Excellent experience to handling the Letter of Credit (LC) up to USD 15mn for the import of machineries from Europe, China.
- Excellent experience to handling the Letter of Credit (LC) for the import of raw materials from Europe, USA, Canada, China, GCC, India.
- Handling entire accounts of Projects companies independently (till projects turnkey).
- Excellent experience in handling "Wage Protection System" (WPS) as per Qatar Law.
- Giving accurate training to new employees in Tally ERP9.
- Preparing monthly financial report to the management.

- Handling the admin roll and monthly payroll.
- Preparing Balance sheet, Profit & Loss A/c and bank reconciliation statement
- Active member of the deal execution team and was successful to have hands on experience from deal origination till turnkey of three SME projects.
- Part of the team in arranging Industrial loan for the above projects from banks.
- Analysis of the budgeted cost with the actual performance of the project companies during their setup stage and reporting to the management.
- Evaluating new investment opportunities; produce research summaries for use in investment decisions.
- Actively participated in company registration formalities, land allotment formalities and in securing all relevant ministry approvals.
- Hands on experience in construction tendering activities and in awarding the contract of the industrial projects.
- Prepares the monthly budgeted fund requirements for the project companies.
- System administrator for the department by updating work status and maintaining work folders.

AL MOOKASHA GROUP OF COMPANIES, U.A.E ACCOUNTS EXECUTIVE (JANUARY 2010 – APRIL 2012)

RENTOKILINDIA PVT LTD, BANGALORE, INDIA ACCOUNTS TRAINEE (JULY 2009- DECEMBER 2009)

EDUCATION

- MBA, Master of Business Administration with Finance as major specialization - Bangalore University, India- 2009
- B.COM, Bachelor of Commerce with Computer Application - M.G.University, India- 2007

TECHNICAL KNOWLEDGE

- SAP Skills in ECC 6.00
- Tally ERP9 Gold.7.2.6.3.5.4(Accounting Package)

PERSONAL DETAILS

Date of Birth : 21/03/1986
Nationality : Indian.
Marital Status : Married

Languages Known : English, Hindi, Malayalam & Tamil

Passport No. : G 0411458 :

Visa Status : Work Visa (Accountant)

Visa Validity : 03/12/2016

Holder of a valid Qatar and UAE license.

NOC from current employer is available

REFERENCES

Professional/ Personal references will be furnished upon request.

Place: Qatar